YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution — **LAXMINARAYAN COLLEGE, JHARSUGUDA**

- Name of the Head of the institution — **Mr. NARENDRA KUMAR PANDA**

- Designation — **Principal (in-charge)**

- Does the institution function from its own campus? — **Yes**

- Phone no./Alternate phone no. — **06645270044**

- Mobile No: — **9437400618**

- Registered e-mail — **lncollege.jsg@gmail.com**

- Alternate e-mail — **lnciqac.jsg@gmail.com**

- Address — **Laxminarayan College, Jharsuguda, Kali Mandir Road**

- City/Town — **Jharsuguda**

- State/UT — **Odisha**

- Pin Code — **768202**

2.Institutional status

- Affiliated / Constitution Colleges — **Affiliated to Sambalpur University**

- Type of Institution — **Co-education**

- Location — **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Sambalpur University**

- Name of the IQAC Coordinator   **Dr. Saroj Kumar Kuanar**

- Phone No.   **9437127129**

- Alternate phone No.   **9937441544**

- Mobile   **9937441544**

- IQAC e-mail address   **lnciqac.jsg@gmail.com**

- Alternate e-mail address   **lncnaac.jsg@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://lncollegejsg.org/CMS/AQAR/34696136-90f7-44ed-9c96-65c0f83c52bfAQAR%20LNC%202020-21.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://lncollegejsg.org/CMS/Proceding/d8ade6cc-1897-4ef7-a39b-ba68fc4ba05bACADEMIC%20CALENDAR%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**C**	**1.94**	**2018**	**30/11/2018**	**29/11/2023**

6.Date of Establishment of IQAC   **21/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**OHEPEE**	**World Bank**	**2017 (5 Years)**	**97,71,500**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

  [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1) Preparation of college calendar, 2) Celebration of important events and organising various competitions, 3) Regularly monitoring mentor mentee meetings and parent teacher meetings, 4) Regularly monitoring work of various cells and associations of college,`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of the Academic Calendar for the session 2020-21.	Academic Calendar for the session 2020-21 Prepared and actions taken accordingly. Some of the plans couldn't be carried out due to the COVID restrictions imposed.
Organising faculty development programs	Teachers participated in various faculty development training programs in various online platforms organised by the college.
Procuring more CBCS books for the library.	Books were purchased from OHEPEE(Worldbank) grants and college funds.
Procuring equipments for the laboratories and procuring furniture	Students were benefitted by the new advanced equipments purchased for the laboratories.
Organising environment friendly initiatives by NSS	Students and other stakeholders have been benefitted out of the environment friendly initiatives taken by NSS
Organisation of workshop, seminar and job oriented services by the Career Counselling and Placement Unit.	Students received guidance and counselling through the programmes as well as by the personal care of the mentors.
Organisation of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning,research, extension related and extracurricular activities.	Changes in behaviour of students by attending the programmes could be reflected in their activities.
Organisation of scientific exhibitions, quiz and essay competitions and excursion for the students to inculcate scientific temper among them.	Scientific temperaments improvrd
Conduct of extension activities through NSS, YRC and NCC.	Students got involved in community life.

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Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff.	Participation of students and staff in such activities.
Engagement of Alumni for career counselling and other improvements in the college.	The alumni involvement increases and students got benefitted by it.
Academic audit, energy audit, gender audit and green audit are to be conducted.	Carried out and action taken
Organising Students and faculty exchange programmes with reputed educational institutions.	Due to COVID situation, the plans could not be materialised.
Collecting feedback from students, parents and all other stakeholders for academic development.	Action taken accordingly.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council, Laxminarayan College, Jharsuguda	28/07/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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9.No. of IQAC meetings held during the year	**4**

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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
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• If yes, mention the amount	

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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	17/01/2023

15.Multidisciplinary / interdisciplinary

Laxminarayan College, Jharsuguda adopts multidisciplinary and interdisciplinary approaches in its academic and co-curricular activities to achieve the goals as per the mission and vision of the institution. In its academic activities, students have to

learn multidisciplinary courses such as Environment Studies, Gender and Human Rights, Ethics and Values etc. In CBCS system Environmental Science is an Ability Enhancement Compulsory Course (AECC). The college ensures a multidisciplinary approach in its co-curricular activities also. It regularly organizes workshops, debates, webinars/seminars and training programmes on multidisciplinary themes. The present CBCS system also allows the students to choose subjects from different disciplines as well as projects in interdisciplinary and multidisciplinary mode by formulating teams from different courses. Thus, Laxminarayan College has a legacy of multidisciplinary approach towards its academic and co-curricular activities. Laxminarayan College is preparing itself for NEP 2020.

16. Academic bank of credits (ABC):

Being an affiliated college under Sambalpur University, our College follows the rules and regulations framed by the affiliating University from time to time. The college has not yet registered at NAD nor at Academic bank of credits [ABC]. It will adopt the same in coming years as per NEP 2020 whenever adopted by the affiliating University in the forthcoming sessions.

17. Skill development:

As per the syllabus prescribed by the affiliating university two skill enhancement complusory courses have been included. Keeping eyes on the present want of skills needed for the placement of students the course includes 'communicative eneglish', 'quantitative and logical thinking'. Students are expected to develop communicative skills which is now a days a very essesntial skill. And the course 'logical resoning' tends to boost the analytical skills of student that can be helpful for the student for so many practical purposes.

The College has been organizing several activities to promote skills among students, faculty and other staff members. It has organized activities for the development of soft skills, language skills, ICT skills, etc. for its students. The Career Counselling Cell (CCC) of the College has organized different training programmes for the students to develop their entrepreneurial skills. Skill Enhancement Courses are also part of the CBCS. College also offers skill based certificate courses to its students. So, Laxminarayan College is prepared to implement NEP.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The choice based credit system allows students to choose the course they want to study. This also hold oppertunity to study an indian language of his/her own choice. The study of this paper is compulsory but the choice of language is optional. It is studied under the paper code Ability Enhancement Complusory Course. Recently the affiliating university has included a new paper naming 'ethics and values'. This course aims to inculcate good culture among the students.

Adhering to the existing educational policies and Government circulars, Laxminarayan College has integrated the Indian Knowledge system in its teaching learning process. It offers courses in Odia, Hindi and English medium. The course contents cover ancient knowledge systems, philosophy, culture, ethical and moral values. Laxminarayan College organizes several activities which promote the Indian Knowledge System. We are ready to promote the Indian Knowledge System using modern technology and tools. The college also has a library with several books, novels and magazines in English, Hindi and Odia literature on religion, art and culture. So, Laxminarayan College has started integrating the Indian Knowledge System and is prepared to implement NEP 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Laxminarayan College focuses on Outcome based education where both faculty members and students are well aware of the course outcomes and are fully concentrating on achieving the intended outcomes. As per the UGC and NAAC guidelines, the Programme Outcomes, Programme Specific Outcomes and Course outcomes have been uploaded in the college website for the teachers and students. The faculty members and students are informed about it in the beginning of the session. The students take up courses with a certain goal of developing skills or gaining knowledge and they try to achieve the goals by the end of the course. The faculty members of the College have developed various teaching learning contents such as PPT files, Videos, PDF notes, etc. which are provided to the students. College has focused on experiential and experimental learnings. Students are taken for field visits for field survey and practical knowledge. Hands-on training, workshops, GDs, webinars/seminars, etc. on various topics are organized by the institution from time to time to achieve the intended learning objectives. The second Unit in each paper is earmarked for the blended learning which encourages the students for self-learning. So, College is ready for the implementation of NEP.

20.Distance education/online education:

Currently the affiliating university gives no approval to start any distance education or online education as per choice of the institutions. But the college is utilized as study center of Odisha State Open University (OSOU), where students can pursue various distance eduaction of their choice. The courses offered by the Open University includes degree courses, diploma courses and also certificate courses. Those students who cannot enroll themselves in the regular courses can avail the opportunity. Our College has successfully imparted all its courses content delivery in online mode during the COVID-19 Pandemic Lockdown and also conducted online examinations successfully by using different platforms such as Zoom, Google Meet,etc. The students are also encouraged to use various OER (Open Educational Resources) as well as to explore different online learning platforms. During the pandemic the Government of Odisha has engaged the teachers to prepare YouTube course videos for the students which the college has shared with the students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	11

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	830

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	146

File Description	Documents
Data Template	View File

2.3	**281**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**35**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**49**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**29**
Total number of Classrooms and Seminar halls	

4.2	**21,10,289**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**52**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

Laxminarayan College, Jharsuguda follows the curriculum of the University. From the beginning of the academic session, a staff council meeting is held to chalk-out a plan for the session. Each department also organises departmental meetings to distribute syllabus among teachers, and chalk-out plans for parent teacher meetings, alumni meetings, welcome meetings, farewell meetings, seminars, extramural lectures, mentor-mentee meetings, remedial classes, study tours and other events and keep documents of the events organised. Time-table is prepared and classes are provided as per the credits of the paper. The classes are monitored by the academic bursar as appointed by the Principal. Teachers make their lesson plans and progress registers which has been monitored by the heads of the departments and the Principal. Regular class tests, mid-term examinations, mid semester examinations, regular assessment in practical classes are done. Remedial and tutorial classes are also conducted based on requirements. Departments maintain the detailed record of the seminars, assessments, project reports etc. Mentor-mentee meetings and parent-teacher meetings are conducted, recorded and constructive feedback is taken and implemented for the overall improvement. An Academic calendar portraying the Annual Program Plan is prepared by all Departments specifying the trajectory of curriculum delivery and co-curricular and extra-curricular activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared every year as per the Common Minimum Standard (CMS) as notified by the Higher EducationDepartment of Odisha. The academic calendar contains the yearly schedule of the college such as the list of holidays (nationallevel holidays, state level holidays, local holidays and the institutional holidays) and tentative date schedule of theexaminations. But the exam schedule provided in CMS is not followed by all the universities strictly. As a result, the examsof the affiliated college cannot be conducted in time. However internal examinations which are conducted by the college areconducted in due course of time. Except this deviation all other events are conducted in time

as per the academic calendar,prepared on the footprints of CMS. The academic calendar is also uploaded on the website for the knowledge of all. Due to theCOVID situation, the CMS was not issued by the Department of Higher Eduaction, so keeping view on the situation, the AcademicCouncil in cunsultation with the IQAC and the heads of all departments prepared the Academic Calendar which was followed inthis session.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the institute is affiliated to Sambalpur University, it is not authorised to design the curriculum. Laxminarayan College,

Jharsuguda is putting its sincere efforts to inculcate and teach the human values and professional ethics to all its members.The curriculum designed by the university includes a paper on 'Environment Studies and Disaster Management' in the first semester with 2 credits for all the courses.Research and professional ethics are taught as project works/dissertation has been introduced and made compulsory for +3 6th semester students in DSE-4 paper. A new AECC course on Ethics and Values has been introduced from 2021-22 batches for entire UG courses that have value and ethics (1 credit in each semester).The Courses like Political Science, Economics, English, Botany, Physics and Commerce deal withethics, gender, human values, environment and sustainability.Our institution celebrates various national and internationalfestivals for making students and faculty aware of ethics, gender equality and otherdiscriminations. The issues about the environment and protection of the environment are taught to the students of all programmes. Different cultural events and competitions are organised to inculcate the human values in the minds of the students. NSS, NCC and YRC play a great role in this.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

238

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

960

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

166

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

From the beginning of the session each department organises meetings to make plans regarding the mentoring/proctorial system. Students of different batches are allotted to different teachers of the same departments. Mentor-mentee meeting/proctorial class are organised two times in a semester; one before mid-term examination and other after the mid-term examination. The minutes of every meeting is recorded for future reference. Each mentor keeps records of all details of the mentee for better guidance and support. Mentors guide and provide support to the mentee to achieve their aim. Mentor provides tips and necessary formulas for the examination. The institution also organises department wise parent-teacher meetings. The grievances from the parents are taken care of and constructive feedback is utilised for the development of students and institutions. As the advanced and slow learners are identified through class interactions and test performances, special programmes are arranged for them. The strenuous efforts taken by the mentors towards the slow learners haveresulted in students' understanding of their subjects, improved results and pass percentage.Advanced learners are given opportunities to learn more by themselves with the guidance of the mentors.They are encouraged to develop their skills and help other weaker students of the class.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
830	35

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Laxminarayan College adopts various student centric methods such as group discussions, seminars, interactive classes, role play etc. Teachers do regular doubt clearing classes in each semester.Many departments prepare the students for competitive examinations. The overall development of students is monitored by a concerned mentor.

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, discussion and questions and answers on current affairs, etc. Classroom discussion in various topics are done. The institution adopts modern pedagogy like blended modeto enhance the teaching-learning process. The institution has the essential equipments to support the faculty members and students. Almost all departments have ICT facilities to enhance the learning experiences of the students. The Student seminars are organized where students select topics from their papers and present themselves with the guidance of the subject teachers. Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing their learning experiences

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools available in the college enables teachers to make the teaching and learning process more effective. Teachers have audio-

visual facilities to show many video contents related to the subject. Teachers use wi-fi available in the campus to show online contents. Due to covid-19 pandemiconline classes were held.IT enabled learning tools such as PPT, Video clippings , Audio system, online resources were used. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quizzes and laboratory work. Recording of video lectures is made available to students for long term learning and future referencing. Students are not only taught but counselled with the help of Google and JIO meet applications. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped with digital libraries, online search engines and websites to prepare effective presentations. During the lockdown period the faculty members had the opportunity to go for virtual Faculty Development programmes in which they learnt to expand their own knowledge of ICT and thus facilitate the students with the advanced skills.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

35

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

311

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has adopted a mechanism of internal assessment which is transparent and robust in terms of frequency and mode. One Internal examination of students is done in each semester for each paper as per the notification of the university to which the institute is affiliated. The questions are prepared and also the answer scripts are evaluated by the teachers of the institute. Students are given scores which are sent to the university along with the evaluated answer scripts. However, all departments conduct class tests and surprise tests for the benefit of the students so they can secure good scores in their mid-term as well as end-term exams. Seminar presentations by each student are held as a part of the internal tests.The seminar presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competence. The seminar presentation is evaluated and students are guided to improve.As per the guidelines issued by the UGC and State Government,no examination with physical presence of students could be held during the year. Internal examinations were also conducted in online mode. Teachers prepared questions on online platforms which could be easily accessed by the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, consisting of a senior Faculty member as the Controller of the Examination, other teaching faculty and non teaching staff as members for smooth conduct of semesters as well as internal examinations. The semester examinations are conducted by the university. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester examinations. For conducting the internal assessment test, each department takes the responsibility. One internal assessment test is conducted each semester at department level. Time table for the test is prepared well in advance and communicated to the students earlier.After evaluation of internal assessment answer scripts, the scripts are shown to the students

to check any discrepancy or doubt in checking. If they come across any doubts, clarification is given by faculty to enable them to do better in future. By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests. The students are free to discuss their grievances with the teachers and also with the head of the departments. The concerned teachers or head of the departments solve the issue within no time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program and course outcomes have been prepared by the HoDs of each department of the College along with other teacher members by following the Learning Outcomes based Curriculum Framework (LOCF) issued by the UGC. The program and course outcomes are displayed in the notice board of each department and also are available on the college website. The following mechanism is adopted by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. Learning Outcomes of the Programmes and Courses are displayed in the College website. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting. The students are also made aware of the same through Induction and Tutorial classes.So both the teachers and students are aware of the stated program and course outcomes of the programs offered by the institution. It helps in the faculty responsibility and students motivation to teach and learn with certain objectives.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the College has adopted 'Increasing On-time Graduation Rates through Students Retention and Students Engagement' as one of its best practices, its main goal is to increase the on (one)-time graduation rate of the students in undergraduate degree programs through student retention and student engagement in improved teaching and learning experiences.The goal is to help students pass in the first instance without failing in any of the semesters. Through this attainment of program outcomes and courses are evaluated by the institution.

At the beginning of every year, the subject teachers convey the Programme Objectives and Course Objectives, along with the syllabus to the students at the introductory part of respective subjects. HoDs monitor it regularly. The Institute follows the evaluation process of Sambalpur University. This type of evaluation includes term end internal assessment, unit tests and semester examinations conducted at the end of the course.The result of the students are analysed and outcomes are found satisfactory. Feedback is taken from all stakeholders regarding the program and course outcomes. Extra-curricular activities are held and competitions are organised to evaluate the POs, PSOs and COs indirectly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

```
149
```

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lncollegejsg.org/CMS/AQAR/63e55ed7-8f3b-4839-b46f-94511321c cfeL%20N%20College%20Jharsuguda%20Satisfaction%20Survey%20Report%2 02022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

```
NIL
```

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College sensitises the students pertaining to social issues through its curriculum and extension activities. It organises blood donation camps, education awareness programmes, gender equality awareness activities and visits to the local communities in the vicinity to create awareness among the people. Different departments undertake social outreach activities in the neighbourhood.

Our NSS, YRC and NCC in collaboration with different agencies, trusts, NGOs, hospitals, government offices etc. lead extension activities to address local issues and sensitise students for their holistic development.

The NSS volunteers, YRC and NCC cadets participate through a series of regular activities which are undertaken both within the Campus and outside it in the form of special camps. It helps in the all-round personality development through community service, group interactions, awareness generation programme, group training and leadership training programmes. This year the college has organised and commemorated events such as International Day of Non Violence, International Day of Yoga, National Voters Day, World Environment Day, National Unity Day,World Aids Day, NSS Day, NCC Day, International Day of YRC, etc.through online mode due to the COVID situation.Online sensitization programmes were held regarding COVID preventions and other measures. Stakeholders' participation had been encouraged through the webinars.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

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File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES	

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As a composite college the college infrastructure is shared byintermediate and degree classes. In order to accommodate both, the classes are held in two shifts- morning and afternoon. The institute has a sufficient number of computers with high speed internet connectivity which are accessed by the teachers and students for teaching and learning. The science departments have laboratories and special smart classrooms along with seminar halls. They have well equipped laboratories and apparatus suitable to the CBCS syllabus. All the honours departments have their specific rooms to facilitate faculties and students, though classes are taken separately in different rooms as assigned in the timetable.

The IT(Computer) Lab has 49 computers which accommodates both students and faculty. It also facilitates online valuation works.

There is an advanced Communication cum Language lab in the college where students get soft skills and communication skills training.

The Conference Hall is an advanced Hall with a projector where seminars, conferences, workshops have been organised.

The Botanical garden not only enhances the beauty of the institution, but also provides specimens to the students of the department of Botany.

The College utilizes the grants from different sources for the augmentation of Physical infrastructure and learning resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate physical facilities which are

augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently. The college has adequate infrastructure to accommodate student activities like cultural, sports, indoor and outdoor games, gym, NSS, NCC, YRC activities, yoga, etc. The auditorium is available for extracurricular activities of the institution like cultural functions, induction programmes, medical camps, college competitions, workshops and seminars. A stage in the common ground is also used for cultural activities and functions like celebration of Independence day, Republic day, Annual function, NCC Day celebration, etc.. The ground of the Institution is used for the Annual Sports Meet. The college often hosts the District level, University level and state level athletic meets. The Common Room and the Gym are equipped with Carrom board, Chess board, etc. There is an open space in the college campus used for Yogic exercises. NSS:Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities. As the college has all the three wings of NCC- Air, Army and Navy- separate rooms have been allotted to them. Hostel students also get proper facilities. The Self Defence programme for girls is also organised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2110289

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library named after the ex-principal and the great poet Kavi Binod Chandra Naik. Library has a huge collection of Textbooks, Reference books and other books. The reading room is well furnished to accommodate 50 students at a time and provides a conductive environment for study. A visitor record is maintained for students and faculty members. The library is under CCTV Cameras.

Library is automated using the Integrated Library Management System (ILMS). All the work related to issue and return has been computerised. All books are barcoded. This is an integrated software package encompassing all aspects of library management. This software provides a precious tool to all its members to have access to these resources. The record of issued books are kept in

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the Library Management System (ILMS).
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File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.94078

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

167

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the requirements of students and faculty.

Computer lab is well-equipped with a high speed internet LAN connection. It consists of 35 computers with Internet connectivity for the purpose of the students who opt for computer papers as part of their course as well as for general purpose. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required. The IT instructor is capable enough to help in the updation of IT facilities.

The English Language cum Communication Lab is updated from time to time as per the courses conducted in the lab. Internet connection has been provided to the departments, so that online classes, meetings and webinars can be organised smoothly. The College office and library is fully automated.Continuous upgrading of facilities including installation of adequate number of wi-fi routers for maximizing the internet accessible area, increase of the internet bandwidth, setting up of ICT enabled classrooms, seminar halls, online admission portal, accounting portal etc is efficiently taken care of.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.76,422

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilising physical, academic and support facilities.

The physical facilities including Laboratories, Classrooms, library, language lab, sports complex, gym and Computers etc. are maintained from the development fees collected from the students and other grants from different sources like UGC, RUSA, OHEPEE,

etc. The college ensures optimal allocation and utilisation of the available financial resources for maintenance and upkeep of different facilities.Adequate staff is employed to maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment.The Green Cover of the campus is well maintained by a full time gardener.Optimum working condition of allequipments on the campus is ensured through annual maintenance of Generator, Air Conditioners, CCTV cameras, fire extinguishers and Water Purifiers. The electricians and plumbers are hired for this.The library is properly maintained by the Librarian and the support staff for it.The Sports Committee and the PET looks after the maintenance of sports equipment and the Gym.Students are sensitised regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. They are also sensitised to feel responsible towards the maintenance of the college properties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

248

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`50`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given opportunities to be involved in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement. 1. Seminar committee 2. Students Council 3. Sports Committee 4. Cultural Committee 5. Internal Quality Assurance Cell 6. Anti-Ragging Committee 7. Anti Sexual Harassment Committee 8. Grievance Redressal Committee. Students Union/Students' Council is the main body in which the students play a great role and show their leadership qualities, decision making and goal setting qualities.

The National Service Scheme (NSS) of the College has been working out Since 1973 with two units of 50 boys and girls. The NSS volunteers organise various awareness programs such as AIDS awareness, Swachh Bharat awareness etc.

The NCC has three wings of Army, Navy and Air through which students represent in different bodies.

Each year Youth Red Cross organises Blood Donation camp in Laxminarayan College. In collaboration with NSS it organises many awareness programmes. All these 3 wings NSS, NCC and YRC play a great role in bringing out the best in students by involving them in administrative, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association plays an active role in various programs organised by the college. Regular meetings are conducted by the Alumni Association regarding various issues of college.

The Laxminarayan College alumni association was formed on dt.20/12/2009. Every year the Annual General meeting is held. Besides the Annual General Meeting, other meetings are also held when required. The alumni association was registered on 25th January 2019 bearing registration number 1622-2 of 2019. The alumni association supports the college administration in academic as well as infrastructure development of the college. The Association also organises different awareness programmes and social activities like tree plantation, cleaning of campus etc. in support of college authority.

Government of Odisha has initiated "Mo college" campaign where
alumni, faculties, residents etc. can contribute towards
development of the college. Twice of the fund generated through
this campaign will be provided to the college from Government of
Odisha for various developmental work of the college. Many alumni
have contributed to the college through this drive.

The Alumni members participate in the cultural programmes and
other activities as speakers, resource persons, judges, etc. They
provide guidance and consultation services to the students. Their
support to the college is always praiseworthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our College has clearly stated vision and mission which are
reflected in the governance of our institution. Our vision isto
improve the lives of all the beneficiaries through creating a
sustainable learning culture in response to the needs of the
society and to provide opportunities to individuals for achieving
their personal and professional goals to become responsible and
disciplined citizens and human beings. Our overall mission is to
create a quality culture.

The principal, as the head of the institution, sets the governance
of the College in a decentralisation process. The Administrative
Bursar, the Academic Bursar, the Accounts Bursar, coordinators of
different committees, Teaching-staff, IQAC committee, non-teaching
and supporting staff, stakeholders, alumni and local management

committee are all participatory units of the college Governance. The principal monitors the mechanism regarding administration and academic process. He also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college.All the committees take their responsibility for the plans and activities in every academic session.The Mentor-mentee system is very much effective as the faculty members look after the problems relating to the students assigned to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.While taking important decisions, suggestions from all stakeholders are invited. As per the suggestion the action is taken. Staff council meetings are often called for various internal discussions. While taking decisions concerned with infrastructure, alumni meetings are held and suggestions are considered. Each department organises mentor-mentee meetings and parent-teacher meetings.

For delegation of charges the institute has formed different cells and an organising body for the smooth running of the institution. Principal appoints senior staff as Administrative Bursar, Academic Bursar and Controller of Examination. The Administrative Bursar looks after the administrative affairs of college while Academic Bursar is concerned with all academic activities. The controller of examination conducts all mid-term and end-term examinations and handles all examination related matters. The institute has anti-ragging cells, prevention of sexual harassment redressal cell, grievance redressal cell for redressal of all issues of staff as well as of students.

All the bodies such as NSS, NCC, YRC, career and counselling cell, library committee, cultural and dramatic Association, internal examination committee, anti ragging cell, RUSA,OHEPEE and UGC committee, disciplinary committee, scholarship committee,

grievance redressal committee, etc. do their work independently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has a prospective plan of advancement. This arrangement is made according to the necessities of the students. Following Major areas are covered in the plan as mentioned below: 1. Academics 2. Co-curricular activities 3. Administration 4. Research 5. Hostel/Infrastructure 6. Placement activity 7. Social Responsibility 8. Feedback from stakeholders 9. Financial planning and support

College calendar is prepared from the beginning of every session. All the events in the college take place according to the calendar. The IQAC coordinator and chair-person (principal) monitor the progress and effective implementation. Several events are also organised which are pre-planned. The first IQAC meeting is called towards the preparation of the college calendar where all the planning is made. The meeting invites all the members of IQAC and takes suggestions from them all.

This year due to the COVID situation the college has dealt with the matter of administrative, financial and academic processes in both online and offline modes.Financial matters are dealt through CAPA. Admission, examination, evaluation and most especially classes have been smoothly conducted through online mode. Students have been encouraged to learn through blended mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The overall planning and development of the institution is done under the stewardship of the Governing Body. The day-to-day administrative affairs of the College are managed by the Principal, who has been the ex-officio Secretary of the GB. The Principal is the administrative and academic head, ensuring the proper conduct of all the administrative, academic, financial and extension activities. The Institutional Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The faculty members are assigned with the co-curricular and extra-curricular charges to strengthen the functioning of the College. The programmes, courses and activities are periodically evaluated by these bodies and reported to the authority for proper implementation. The executive leadership is shared with the Administrative Bursar, IQAC Co-ordinator and all the Heads of the Departments.The Grievance redressal committees have been formed for both staff and the students.As the appointments are made by the Government, the service rules given by the Government are followed. Even the policies relating to contractual appointments are followed while giving appointments by the management. The Governing Body plays a crucial role in the planning and execution of various academic activities and administrative matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has the following welfare measures for teaching and non- teaching staff:

1) The faculty members are free to use the ICT Infrastructure and take assistance of manpower as and when required. 2) Financial support to faculty members pursuing higher education and research work. 3) They can avail library facilities, computers, printers and stationery. 4) Seminars and Workshops (National and Internal) are conducted to keep the faculty updated. 5) College provides financial assistance to teachers who attend seminars, conferences in outstation centres. 6)Healthy and hygienic work environment. 7) Annual Increments as per the government rules. 8) Holidays are given as our college tries to follow the government calendar. 9) If a faculty takes leave due to examinations and other health reasons, necessary alternate arrangements are made accordingly. 10) Provision of six months maternity leave for the lady members of the staff 11)Staff Quarters facility available. 12) In the case of The non teaching staff, the college management sometimes adopts rehabilitation schemes to adjust the family members of the deceased. 13) Most of the financial benefits for the teaching staff are also applicable for the non teaching staff 14) Advance against salary for the management staff

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Laxminarayan College, Jharsuguda has a systematic performance appraisal system for its teaching staff. The faculty members are asked to fill the Performance Appraisal Report (PAR) format and submit it in the HRMS (Human Resource Management System) portal of the Government of Odisha at the end of the academic year. The promotion of the faculty members has been as per the CCRs provided by the Authority on the basis of their academic, co-curricular and extra-curricular performances. At the end of each semester students feedback is taken to assess the performance of the faculty. Regarding Performance Appraisal for Non teaching Staff, the Principal directly monitors the non-teaching staff and regularly conducts meetings to supervise the administrative and financial aspects. The Head Clerk monitors the activities of the non-teaching staff and provides the feedback.

The College authority encourages teaching staff for their capacity building through various academic programs. Besides organising training programs, authority deputes the staff for specialized training in various office management matters. The teachers' performances are also verified and discussed in the staff council and IQAC meetings. It is thoroughly verified and certified by the IQAC and concerned Heads of the Departments of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts the financial audits regularly. The internal financial accounting is done by the Accounts Bursar. He checks and verifies it and if finds any errors rectifies the same. The errors/ shortcomings in the accounts are rectified as per the instructions of the external Auditor at the time of external audits. External audit of the college is carried out at regular intervals bytheLocal Fund.The external auditor visits the College office every year and checks the books of accounts and then prepares his Report Audited statement which is placed before the Governing Body Meeting conducted in the month of June every year for the approval. Whenever there are additional expenses over and above the budget proposals, special sanction is to be taken from the Governing body.

Audit of special Govt. schemes like RUSA, OHEPEE, Infrastructure Development Grant of Govt. of Odisha and Seminar grants from UGC, NCW is carried out by a Chartered Accountant. Audit objections and suggestions of the Internal Auditor are followed and accounts/funds/receipts and payments are streamlined accordingly. Standard govt. norms are maintained for financial activities. Files are maintained as per the funds/accounts. vouchers along with explanations are kept. Transparency is maintained for all financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

102250

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilisation of funds in the college is done through several ways. The primary source of revenue for the college is the annual fee collected from students. The fee is collected as per the approval of the Governing Body. The collected fee is deposited into fixed deposits (FD's) and withdrawn periodically as per the requirements of the institute. The fixed deposits are withdrawn and used for the expenditure of the college. The interest earned on these fixed deposits is also being utilised for the needs of the institution.

Mobilisation of funds is also done through the projects and grants from UGC, OHEPEE, RUSA,WODC,DMF etc. and also through the CSR funds of the peripheral industries.

Strategies for optimal utilisation of financial resources: During the budget preparation budget allocations are made keeping in view the development and updating of laboratories, computing facilities, library, teaching-learning process, training, extension activities, cultural activities, etc. The Budget is placed before the Governing Body for approval. In any unforeseen circumstances, a non-budgeted amount is considered and allotted depending on the merit of the case. Adequate funds are allocated for effective teaching-learning practices,day-to-day operational and administrative expenses and maintenance of the infrastructure,for purchase of advanced laboratories equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC works towards attaining excellence in all academic activities and for continuous improvement in the teaching-learning process.It ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. Itmeets regularly to plan, direct, implement and evaluate the teaching and learning activities in the College. The departments implement the IQAC guidelines and provide feedback. Itstrives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalising the following IQAC initiatives: 1.Improvement in the academic results 2. Student soft skills and employability skills development 4. Placement drives 5. Faculty development programs 6. Motivation for Research 7. Interaction with industry 8. Collaboration with educational institutions and 9. Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics by reviewing healthy academic practices, reviewing departmental facilities and facilitating implementation of the innovative steps. IQAC has contributed significantly for institutionalising the quality assurance strategies and processes in the college by enriching the quality of teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC plays a significant role in setting up a norm as it continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared and circulated in the Institute and strictly followed. All newly admitted students have to compulsorily attend the Induction Programme, in which they are made aware of the code of conduct, the teaching learning process, the system of evaluation, compulsory core courses, various co-curricular and extra-curricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Attendance and conduct of classes are monitored by the Principal, HODs and mentors of various classes. The Principal and the Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, by the IQAC. Students are also free to approach the Principal for feedback and suggestions. Feedback is properly analyzed and shared on the website. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a co-educational institution, our college has 45% female students. The institution takes responsibility for providing a safe space for them to learn and grow.This year in view of the pandemic thermal screening was meticulously conducted. The safety and security of girl students is a priority during events and fests when the outsiders are also invited to the college campus. We recognise the importance of having institutional safeguards in place to make its students feel safe. Our college has an anti-Sexual Harrassment Cell. Itis composed of members from the teaching and non-teaching staff and onestudent representative. This Cell keeps the complaints and provides a quick solution for the redressal. Information of the existence of the cell is displayed in important places in the college and on the college website. Last year due to COVID pandemic the physical counselling classes could not be held though the mentors were kept abreast of the issues relating to girls. We collaborate with the NGOs like SEHADA, Eita Jivan Vi, etc.for different gender related activities. This year we brought out an edited book entitled "Feminine Identity through Research and Innovation in India: An Exclusive Study of Odisha"- a remarkable book on women's participation in research in India, especially in Odisha.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Laxminarayan College, Jharsuguda has a proper Waste Management system that exerts negligible stress on the environment. Our college students and Staff are conscious about protecting our environment and take care to reduce the generation of wastes. Waste-Management is the most challenging factor in our modern civilization. Proper Waste management means to keep a clean and healthy environment. 1. Solid Waste: Solid waste is produced through regular activities including paper, glass, food residue and packaging material, regular different useless material, wood, metals, leather, cardboard etc. we get duly thrown into the waste bins which later are emptied by the proper waste disposal area in our college campus. Our institute is a polythene and plastic free campus. 2. Liquid Waste: Liquid Waste is mostly generated in our college by: I) Sewage Waste II) Hostel and Canteen Waste Liquid waste is generated during food preparation and washing of cooking utensils from the Canteen and Hostel. Liquid waste from the Hostel and college toilets is safely disposed of in the underground drainage system. 3. E-waste management: Waste computer parts and

electrical devices are disposed of by giving them to such vendors, ensuring no accumulation of such hazard elements inside the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversies (within 200 words).

Laxminarayan College is situated in Jharsuguda district of Odisha which is an industrial area. Therefore, students from all socio-economic backgrounds are studying here. Despite being an industrial city many students from rural areas take admission in the college. The college rules and regulations are the same irrespective of caste, creed, religion and culture. The college does not discriminate against students based on any socio-economic background. The college organises a welcome program for the new-comers where college rules and regulations and code of conduct are informed to the students from the very beginning of the session. To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducts several other activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Laxminarayan College takes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. It organises various sensitization and awareness programs on a regular basis. Academic calendar prepared, from the beginning of every session, includes the schedule of such programs to be held in the college.

It has a UG course on Political Science for the students of Humanities. The enrolled students have a complete syllabus on Indian Constitution. These students are taught everything related to Values, Rights, Duties and responsibilities of the citizens. For all other students and employees various sensitization

programmes are held. On 26th November, Constitution day was celebrated in the college by following the COVID protocols.On the occasion of the National Voters Day on 25th January a voters' pledge programme was organized for students and faculties.On both the occasions of Independence Day and Republic Day, the Institutional ceremonies were held with the message by the Principal to students and staff.

Many gender sensitization programs were also conducted in the college especially on women's education, gender equality, women's safety etc. on the occasions of the National Girl Child Day on dt.24.01.2021and International Women's Day on dt.08.03.2022. In this current year due to the pandemic these programs were held in online mode.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](View_File)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play an important role in planting seeds of Nationalism and Patriotism in the hearts of the students and staff. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness. Here is a list of events.

The institution celebrates Republic day and Independence day on 26th January and 15th August every year. It also celebratesGandhi Jayanti,Martyr's Day,Sadbhavana Diwas,National Unity Day,International Yoga day,National Voters Day, etc.The college organises Kargil Vijay Divas, Youth Red Cross Day, Universal Brotherhood Day, National Youth day, Hindi Divas, NSS Day, Kabhi Binod Charndra Naik Jayanti, Kavi Gangadhar Meher Jayanti, Sastri Jayanti, Biju Pattnaik Jayanti, Surendra Sai and Netaji Jayanti, Constitution Day and many more.

Our college also organises Pandit Laxminarayan Memorial Lecture series in the memory of the great freedom fighter by whose name the college is identified, where lectures on various social issues, moral values and development in specific areas are discussed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice I.Blended Learning

1. Goal: To encourage the students for self-study with the help of ICT

2. The Context:The College has developed an Online Teaching and Learning Strategy to encorageself-learning for students at the backdrop of COVID.

3. The Practice: To achieve the goals set up, various methods were adopted for teaching with the help of online platformsby the faculty members of all the departments in the College

4. Evidence of success:Students tried to be self-learners.

5. Problems encountered and resource required:Lack of Online teaching knowledge. Training is needed for the teachers.

Practice 2. Extension Services

1. Goal: To inculcate social values and sense of responsibilities among students and staff members

2. The Context: Students' involvement in social issues has been resolved and a sense of social responsibility has been developed in the stakeholders.

3. The Practice: The NCC cadets, NSS and YRC volunteers along with other students and faculty members create awareness in the community through extension activities.

4. Evidence of Success: The Community-Institution link established

5. Problems Encountered and Resources Required: No specific funds for organizing major camps adopting villages, etc.

However this practice of providing extension services to the community was hampered this year due to the COVID situation.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Drawing out the Best in Students through Extra-curricular Activities" is one of the thrust and distinctive area on which our institution gives priority.

Throughout the year differentExtra-curricular Activities have been chalked out to provide opportunities to students so that they can explore their own talents in different fields. On different occasions inter-college and college level events have been organised where students participate in essay, debate, song, dance, acting, drawing, painting competitions. Such events and competitions create opportunities for the talented and enthusiastic students to grow. The faculty members guide the students to explore their hidden talents. The annual cultural Fest and annual Function organise the talent hunt shows.

The Sports Council organises annual atheletic meet in which students participate in different sporting events. The Council sponsors the best students to the district, university, state and national level sports events. As the college has a bulk of rural students, it encourages students to participate inrural sports like hockey, kho kho, kabaddi, etc. This year Swagat Behera,Binaya Kumar andKhushi Das have received prizes by participating inAll India inter university atletic meet,Khelo India National Youth Games, State level atheletics meet and inter-university games organised by Sambalpur University.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **Preparation of the Academic Calendar for the next session.**

- **Updating ICT facilities for the departments.**

- **Organising faculty development training programs for conduct of classes through various online meeting platforms.**

- **Procuring more CBCS textbooks and reference books for the library.**

- **Procuring equipment and scientific apparatus for the laboratories as per the requirements..**

- **Procuring furniture for the classrooms and department rooms.**

- **Organising environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives.**

- **Organisation of workshop, seminar, job oriented classes and placement drives by the Career Counselling and Placement Unit.**

- **strategies in teaching-learning, research, extension related and extracurricular activities.**

- **Organisation of online extramural lectures in the name Pt. Laxminarayan Mishra lecture series.**

- **Organisation of scientific exhibitions, quiz and essay competitions and excursion for the students to inculcate scientific temper among them.**

- **Conduct of extension activities through NSS, YRC and NCC.**

- **Promoting activities such as Yoga, physical exercise,**

meditation etc. related to development of mental and physical fitness of students, faculty and staff.

- Engagement of Alumni for career counselling and other improvements in the college.

- Conduct of Academic audit, energy audit, gender audit and green audit

- Organising Students and faculty exchange programmes with reputed educational institutions

- Collecting feedback from students, parents and all other stakeholders

- Improving the One-Time -Graduation Rate of all students.